

# Safety Wellbeing and Injury Management (SWIM) Framework Self -Assessment

A self-assessment tool is provided to assist agencies to identify elements of their safety, wellbeing and injury management approach that are in place or can be improved to more closely align to regulatory requirements for the South Australian public sector or sector-wide systems and strategies. It can be used by Chief Executives and leaders within agencies or relevant subject matter experts.

FRAMEWORK TOPIC	KEY OUTCOME	INDICATOR
Our regulatory framework	Agency policies, procedures, standards, and guidelines reflect current legislation, regulations, and approved codes of practice relevant to business operations as a responsible agency of the Crown ( <a href="#">section 248 of the WHS Act</a> )	Yes No Unsure
	Internal processes exist to intermittently check currency of IM and WHSMS documents in relation to relevant legislative and other requirements.	Yes No Unsure
	Registration and self-insurance licence arrangements with RTWSA are current (e.g. reference correct agency trading name, personnel and contact information, business activity description)	Yes No Unsure
	Action:	Completed  Outstanding
Cross-Sector policy and strategies	The <a href="#">Safety Wellbeing and Injury Management Strategy</a> has informed agency planning, performance measurement and reporting	Yes No Unsure



	<p>Agency work health and safety management systems are designed to align with SA public sector WHS Standard (ISO 45001:2018)</p>	<p>Yes No Unsure</p>
	<p>Agency injury management processes align to SA public sector <a href="#">Injury Management Standards</a></p>	<p>Yes No Unsure</p>
	<p>Agency approach to workplace mental health and psychosocial safety address the four pillars of the SA public sector <a href="#">Mentally Healthy Workplace Framework</a> (raising awareness, building positive cultures, preventing harm, early intervention and supporting recovery)</p>	<p>Yes No Unsure</p>
	<p>The following strategies, guidelines and determinations have been considered and incorporated into agency SWIM plans and processes as appropriate:</p> <ul style="list-style-type: none"> <li>• <a href="#">Anti-Racism Strategy</a></li> <li>• <a href="#">Autism Strategy</a></li> <li>• <a href="#">Diversity and Inclusion Strategy</a></li> <li>• <a href="#">Domestic and Family Violence Support</a></li> <li>• <a href="#">Healthy Workplaces Service</a></li> <li>• <a href="#">WHS Cultural Safety Framework</a></li> <li>• <a href="#">Disability Employment Strategy</a></li> <li>• <a href="#">Determinations and Guidelines of the Commissioner for Public Sector Employment</a></li> <li>• <a href="#">Premier’s Directions</a></li> </ul>	<p>Yes No Unsure</p>
	<p>Action:</p>	<p>Completed  Outstanding</p>



Consultation and collaboration	My agency representatives participate in WHS and IM forums as appropriate	Yes No Unsure
	My agency representative shares information and resources within the agency where needed.	Yes No Unsure
	My agency has accessed the Healthy Workplace Service to support development of its wellbeing program	Yes No Unsure
Compliance and monitoring	Responsible leaders in my agency monitor outcomes and actions from internal and external reviews and audits (e.g. Audit and Verification System, RTWSA Crown Injury Management Regulation Program).	Yes No Unsure
	My agency communicates safety performance information widely within the organisation to ensure awareness of objectives, good performance and opportunities for improvement.	Yes No Unsure
	Action:	Completed  Outstanding

Self-assessment completed by:

Name:

Position:

Signature:

Date:

Self-assessment reviewed by:

Name:

Position:

Signature:

Date: